



Altoona Public Library Board of Trustees
Meeting Minutes –Tuesday December 13, 2011

1. Call to order
The meeting was called to order by President Burget at 7:05 p.m. Board members in attendance: Diane Burget, Evelyn Cole, and Jeanie Conkling. Absent: Marc Hesner and Byron Orton. Library Director Kim Kietzman and Assistant Director Amy Turgasen were present. Guests were Lynette Richie and Brigid Ernst.
2. Approval of the Agenda
The agenda was approved on a motion by Cole and a second by Conkling and passed unanimously.
3. Approve Minutes (November 2011)
The minutes of the November 2011 meeting were approved unanimously on a motion by Cole and a second by Conkling.
4. Approve Bills & Review Budget (November 2011)
Bills were unanimously approved on a motion by Cole and second by Conkling. Kietzman will ask Vern Willey about the potential for a different building maintenance contractor.
5. Public Comment
Guest Ernst posed a question about how the library is funded and how the potential county cut would affect the library.
6. Correspondence
There was no correspondence.
7. Reports: Board Committees/Director/Staff/Council Liaison

Conkling reported that the Foundation was planning on another Knowledge Bowl in February.

There was no liaison report.

Kietzman highlighted her written report.
8. Unfinished Business
 - a. FY2013 Budget
On a motion by Cole and a second by Conkling, the Board unanimously approved submittal of the proposed budget to the City. On a motion by Cole and a second by

Conkling, the Board also unanimously approved revising the FY13 CIP request to \$60,000.

b. New Board Member
Jeanie Conkling was introduced.

9. New Business

a. Carpet Closing

On a motion by Cole and a second by Conkling, a motion to close the library for carpet installation January 25-27 2012 was approved unanimously.

b. Leadership Class Project(s)

Guests Ernst and Richie provided the Board with information about a proposed outside seating space and possible family program for the unveiling. All funding will come from fundraising to be done by the Leadership Class. The project has been engineered by the City and the goal is to install this spring. On a motion by Cole and a second by Conkling, the plans were unanimously approved by the Board.

10. Other Business

There was no further business.

11. Agenda items for next meeting

Holiday hours 2012, Director's review, Leadership update, budget/County contract

12. Upcoming Meetings

The next meeting is scheduled for Tuesday, February 14, 2011 at 7:00 PM.

13. Adjourn

The meeting adjourned at 8:11 p.m. by consensus on a motion by Cole and a second by Conkling.