

Altoona Public Library  
Library Board of Trustees  
Meeting Minutes  
August 12, 2008

The Library Board of Trustees met for their regular monthly meeting at the Altoona Public Library on Tuesday, August 12, 2008. Those present included the following: Diane Burget, Evelyn Cole and John Schaffner. Byron Orton and Marc Hesner were absent. Also in attendance were Library Director, Dan Bakke, Assistant Library Director, Amy Turgasen and Michelle Sloan, council liaison.

President, Diane Burget called the meeting to order at 7:00 PM. The agenda was reviewed. A motion to approve the agenda was made by Evelyn Cole and seconded by John Schaffner. Those voting in favor were: Diane Burget, Evelyn Cole and John Schaffner. Motion carried.

The minutes from the July 8, 2008 meeting were reviewed. A motion was made by Evelyn Cole to approve the minutes as written. The motion was seconded by John Schaffner. Those voting in favor were: Diane Burget, Evelyn Cole and John Schaffner. Motion carried.

The next item on the agenda was to approve the bills and to review the budget. There were a lot of books purchased this month. TutorVista, an online tutoring service, will be available starting in September for students in 2<sup>nd</sup> grade through high school. The online tutoring will provide help in subjects like science and math, including calculus. Patrons can access the tutoring service at the library or from home. The budget was not available to be reviewed. A motion was made by Evelyn Cole to approve the bills. The motion was seconded by John Schaffner. Those voting in favor were: Diane Burget, Evelyn Cole and John Schaffner. Motion carried.

A time for public comment was the next item on the agenda. There was no public comment.

The next item on the agenda was correspondence. There was no correspondence.

Next on the agenda were reports. The Library Director reported that circulation for the month of July was an all-time record with 22,009 items checked out. It was a very busy month all across the board. The summer program was very successful with good attendance.

Next on the agenda, the Council Liaison reported that the City Council approved the widening of the road for Adventureland Drive. The liaison also discussed her attendance at meetings with Pleasant Hill City Council to discuss the possibility of a combined sports complex. Altoona and Pleasant Hill communities would share one large sports and recreation center that would include playground areas.

The next item on the agenda was a report on the ceiling leaks during the big storm. The Library Director reported that water was leaking into the building from where the two parts of the building joins and he believes that the roof needs to be recaulked. The maintenance department will take care of the problem and the ceiling tile in front of the circulation desk will need to be replaced.

The next item on the agenda was the annual PCLA meeting. The next PCLA meeting will take place Wednesday, August 27, 2008, at 6:30 p.m. at the Pleasant Hill Public Library. Nominations will be taken for officers. The Library Director suggested that having a Library Trustee as the Chair of the PCLA would be a good idea. All Library Board members are invited to attend the meeting, and anyone interested in being nominated should talk to Diane Burget or Dan Bakke.

Next on the agenda was a report on the upcoming Friends of the Library Book Sale. The book sale will be held on Saturday, November 1<sup>st</sup> from 9:00 a.m. to 4:00 p.m.

The next item on the agenda under unfinished business was a discussion of the Foundation Request. The Foundation Board of Directors could not hold their official meeting in July due to lack of a quorum. The discussion of the request will be postponed until after the next meeting of the Foundation Board of Directors. It was also mentioned that Ken Sands, a past Foundation Board of Director, has passed away.

The next item on the agenda under new business was a reminder of the ILA convention taking place October 15-17, 2008, at the Grand Harbor Resort in Dubuque. Anyone who would like to attend the convention can do so and should let Dan Bakke know as soon as possible.

The next meeting of the library board will be held on Tuesday, September 9, 2008 at 7:00 PM at the Altoona Public Library. Items on the agenda for next meeting include the annual building walk-through, a report on the PCLA meeting and a report on the ceiling. A motion to adjourn was made by John Schaffner. The motion was seconded by Evelyn Cole. Motion carried unanimous. The meeting adjourned at 7:15 PM.

Respectfully submitted, Amy Turgasen, Assistant Library Director.